



Funded by the  
Erasmus+ Programme  
of the European Union



HUMAN  
RESOURCE  
DEVELOPMENT  
CENTRE

*Youth Exchange for youthworkers:*

## “The Road to Success of Future Leaders”

12<sup>th</sup> – 20<sup>th</sup> October 2019  
Uzana, Gabrovo region, Bulgaria



Organized by:

**EVROPA NA DLAN  
BULGARIA**



## Welcome to “The Road of Success of Future Leaders” youth exchange!

*Dear friends and partners,*

*In the following pages, we have summarized the information you need to know about the youth exchange “The Road of Success of Future Leaders”.*

*We are very glad that you have decided to participate in our project, and therefore we will strive to offer a warm welcoming to you in Bulgaria.*

*If you have further questions, do not hesitate to contact us at [evropanadlan@gmail.com](mailto:evropanadlan@gmail.com)*

*Enjoy exploring the practicalities!*

Welcome to



---

*The Project is hosted by: **EVROPA NA DLAN***

### **Who are we?**

"**Evropa na dlan**" is a non-governmental organization of youth leaders and volunteers, which is established to support various community causes and work for the benefit of society. "**Evropa na dlan**" strives to develop the potential and capacity of young people by looking for ways to improve their skills and make them acquire new knowledge and experience in the NGO sector. One of our main principles is to promote participation in projects of disadvantaged people and those with low social status. We want to provide equal opportunities for career advancement for all young volunteers, regardless of their religion and race.

### **Amongst our aims are:**

- Promotion of active European citizenship and non-formal education among young people.
- Promotion of intercultural dialogue and providing a platform for young leaders from different countries.
- Promoting education through sport and outdoor activities.



- Support and promotion of European practices in the field of sustainable development and ecology.
- Development of culture, music and art among young people.
- Promoting innovation in the youth sector.
- Promoting young people's participation in society and promoting social integration and personal realization.
- Working with people with disabilities

## Information regarding the Youth Exchange

### What is “The Road of Success of Future Leaders” about?

The youth Exchange "The Road to Success of Future Leaders" aims to develop the potential of participants to become aware of their leadership capacity, working on their self-development in order to empower them to be effective leaders when working with young people in a non-formal environment. During this 9-day project, 31 participants from Bulgaria, Czech Republic, Serbia, Croatia, Macedonia and Greece will take part in a various activities where they will gain an increased awareness of their leadership style and their role when working with young people. They will develop the skills, attitudes and approaches leaders require to impact positively on the lives of young people.

**The aims** of this youth exchange are: to assist the participants in their personal growth and independence and in the development of their leadership competences; to enable participants to understand and trust their own ability to inspire young people, as well as to provide the participants with good communication and group dynamics skills. In addition, the value of the Erasmus+ will be discovered as a tool for the development of young people and for the creation of future long- lasting partnerships.

### How will we work?

**The programme** is designed with a logical flow that starts with introduction to concepts and progressively gets into the topic, to end up working on the creation by participants of practical results.

**The main project activities** include: discussions, interactive presentations, games, outdoor activities, intercultural evenings.

**The working methods** are selected in conformity with an unified methodology based on non-formal education and consist of: creative presentations, ice-breaking games, energizers,



discussions, team-building games, learning through experience, methods for summarizing, work in small groups, evaluation methods and the “World café” method.

The programme will be held in **English**.

## What we want to achieve?

The main result which we expect to achieve is a well-built team of active European citizens, who will develop their leadership skill and self- esteem, as well as they will gain knowledge about project management.

The project will contribute for the establishment of a long-term partnership between young people and representatives of organizations from Europe, who work with young people and children, thus creating possibilities for planning and creation of project proposals between the partners’ organizations.

## When will the project take place?

**Participants' Arrival day:** 12th October 2019 before 18:00 (PM) in Sofia.

**Start of the program:** 12th October 2019 at 20:30 in Uzana.

**End of the program & Departure day:** 20th October 2019.

**We will provide bus from Sofia to Uzana on day of arrival and departure !!!**

If you plan to **arrive earlier** or **leave later**, and you need to find an accommodation, let us know, so that we can support you. Your expenses out of the days of the training will not be reimbursed by the organizers.

Please **DO NOT BUY** any tickets before approval of the organizers !!!

## Who will participate?

### Participants & Partner Organizations

The youth exchange will consist of 31 participants from 6 countries:

Country	Number of participants	Partner organizations
Bulgaria	5	Evropa na dlan
The Czech Republic	5	Evropske Centrum Mladeze Breclav – European Youth Centre Breclav z.s
Serbia	5	Erasmus Student Network Belgrade
Macedonia	5	CET platforma Skopje



Greece	5	CET Platform Hellas
Croatia	5	Civilna, edukativna i transparentna platforma

## Financial and practical conditions

First of all, there is NO participation fee for this Youth Exchange! 😊

### Travel reimbursement & Insurances

Board and lodging will be provided and paid by the Organizers of the Youth Exchange. There will be travel reimbursement according to the Erasmus + regulations (see the table below).

Please pay attention to the figures and conditions.

We are strongly recommending you to have insurance while you are in Bulgaria. Each participant will be in charge of purchasing one, because no private insurance will be reimbursed.

### Very important!!!

Your tickets are an essential part of the accounting of the project that we must keep and present to the Erasmus + National Agency, the main funders of the training.

**Therefore, if you cannot provide your original tickets, boarding cards, receipts, insurance and invoices clearly stating the travel agency, your name and the exact costs of the tickets, we will not be able to reimburse you.**

Please **DO NOT BUY** any tickets before approval of the organizers !

Please note if you bought your ticket in your local currency which might be different than EUR, we will calculate your travel costs according to the exchange rates from official European Commission web-site: <http://ec.europa.eu/budget/inforeuro/index.cfm?Language=en>

Country	MAX. REIMBURSEMENT PER PERSON
The Czech Republic	275€
Serbia	180€
Macedonia	180€
Greece	180€
Croatia	275€



## Travel expenses

The travel expenses (from your home town till the venue of the course) are reimbursed on presentation of the relevant receipts **up to the maximum amount listed in the table**. In the frames of the Youth Exchange the reimbursement will be done only for travel expenses incurred according to the rules given below:

- **Travel expenses** will be reimbursed only upon presentation of **documentary evidence** of the sum actually paid: original invoice or/and a copy of credit card slip. **The documents** must have the date, price, name of the traveler, destinations of the travel and the bill has to be completely clear.
- **Electronic tickets** will only be reimbursed on receipt proof of payment (invoice, paper of booking/purchase printed from internet, copy of credit card-slip showing the transfer of the money for the ticket, **payment confirmation from internet**) and on presentation of the boarding pass for the outward journey.
- Kindly note, that **the booking paper alone is not enough to prove your travel expenses**. You should present as well **the boarding passes**, a bill, a slip of payment and print-out from your bank account to confirm the sum paid for your ticket.
- **Keep all travel documents** you get during your trip: boarding passes, bills, slips, tickets etc., because we absolutely need them!
- **Taxi fares** cannot be reimbursed.

Organisers will reimburse **100%** of eligible travel costs up to the limit.

Note that, only participants attending the entire training course can be reimbursed. The Commission **solely** reimburses public transport costs.

## Personal health

It is very important that you notify us of any health risk or possibly necessary medicines (if you did not note it yet in your application form, please let the team know about it as soon as possible via e-mail).

The information you provided on any special needs does not remove your own personal responsibility for ensuring your own health.

## What to bring?

- Clothes and shoes **suitable for sports and walking / hiking**.
- Your **original tickets for the entire trip, the invoice** of the travel agency (the price clearly indicated on the ticket), **the boarding passes**.
- Your **travel insurance** contract and a legible copy of it.
- Your **ID/passport**.
- Your own **medication**.
- Something typical about your country such as **food, drinks, music, traditional objects, promotional materials** and whatever else you want to present.
- **Materials** about your organization.





- Your **willingness to reflect on your own skills, knowledge and attitudes.**
- Your **motivation, inspiration and energy for an intense and hard working week.**
- Your **spirit to share your experience, questions and doubts.**

## Where will the project take place?

=> **Uzana – the region of Gabrovo**

People say that home is where the heart is.

The heart of many Bulgarians and foreigners belongs to a dream Uzana - the Heart of the Balkan. **Uzana** (Bulgarian: Узана) is a summer-winter resort and also the geographic center of Bulgaria.



Once you set a foot on its ends, you can not help falling into her enchantment. The mighty embrace of the mountain has preserved this unique place where one can recharge with energy from its grandeur and beauty.

Far from the urban vanity you will find abundance of colors and shades, serenity and peace of mind.



Uzana is located at the foot of Ispolin peak at 1,420 m above sea level, near the Bulgarka Nature Park in the Stara Planina. It consists of large meadows surrounded by forest. The average altitude is 1300m.

Here the warbling of the birds and the whisper of wild grasslands will put a spell on you forever. Uzana is a home of rare floral species included in the Red Book of Endangered Species.

The region of Uzana provides a lot of opportunities for cultural tourism. The nearest big city is **Gabrovo**, around 22 km away. Internationally known as the center of humor and satire of Bulgaria, Gabrovo offers many interesting places of historical importance for its visitors. Near Gabrovo is situated the open-air ethnographic museum Etara, where people can learn more about Bulgarian crafts. Another landmark of the region - the Sokolski Monastery is situated a few kilometers away from Uzana.





Funded by the  
Erasmus+ Programme  
of the European Union



HUMAN  
RESOURCE  
DEVELOPMENT  
CENTRE

## Accommodation and food

Participants will be accommodated in double and triple bed rooms in a 3-star hotel. Each room has a bathroom and all necessary facilities for a pleasant stay . Accommodation and full board delicious meals (breakfast, lunch and dinner) are covered by the hosting organization.

Facebook: Хотелски комплекс Прима S, Узана (Prima S Hotel, Uzana)



## Contact information

If you need help, or need further information please do not hesitate to contact us:

Georgi Filipov – Project Coordinator

Tel: +359/887 290 538

E-mail: [evropanadlan@gmail.com](mailto:evropanadlan@gmail.com)